

Important Information to Know & Remember

Common Advertising Violations

1. Any time you use Dr., you must designate the type of doctor you are by using D.C. or Chiropractor. Refer to KRS 311.375.
2. You cannot use the terms Certified, Advanced, Specialty, or Specialize in any advertisement, etc. unless you are certified by the Board in one of its recognized specialties (found at kbce.ky.gov) and/or have met the terms in Board regulation 201 KAR 21:045.
3. You cannot advertise Physical Therapy unless you have a licensed Physical Therapist working in your office. KRS 312.015 defines chiropractic, in part, as "...using methods of treatment designed to augment those adjustments..." Advertising Physical Therapy is in violation of KRS 327.020 (1), (3) which governs the practice of physical therapy in Kentucky. It is recommended that you not use therapies, physiotherapy, or any terminology that makes reference to Physical Therapy.

Please Return All Three (3) Pages

**Please Keep A Copy Of This Information
For Future Reference
Common Questions Regarding Continuing
Education**

1. 12 hours of continuing education must be obtained before March 1 of each year with 6 hours obtained at a live, in-person course. A maximum of 8 hours can be obtained in one day.
2. All continuing education courses must be Kentucky Board approved to count toward your renewal hours.
3. In order to meet the requirements for approval, a course must be on a post-graduate level, must be located at or sponsored by an accredited chiropractic college, or sponsored by any state or national chartered organization of chiropractors. Approval must be requested at least 60 days prior to the date of the program.
4. Effective February 2021, 6 of the 12 annual CE hours may be completed online through a board-approved course.
5. Licensees who renew as inactive status are exempt from CE requirements. Licensees with an inactive license may not practice chiropractic in Kentucky.
6. New licensees are exempt from the CE requirements for their first renewal; however, new licensees MUST complete the Board's jurisprudence course in their first year of licensure.

**Any Licensee Who Does Not Meet The Requirements
For License Renewal Prior To March 1 Annually Will
Be Assessed A \$300 Late Fee**

For Your Information

1. KRS 312 requires all licensees to keep the Board informed of any CHANGE OF ADDRESS.
2. Failure to renew your license within 45 days of the delinquent notice will result in the automatic REVOCATION of your license.
3. Please familiarize yourself with the minimum standards for record keeping. You are expected to adhere to these minimum standards.
4. Peer Review: Peer review of Kentucky Chiropractic claims can only be performed by Kentucky licensed chiropractors who have completed additional educational training and have registered with the Kentucky Board of Chiropractic Examiners to perform Peer Review. Please refer to 201 KAR 21:095.
5. KRS 422.317 requires the release of one copy of patient records (including x-rays) at no charge, upon the patient's written request. Records must be provided within ten business days of receipt of the request and cannot be withheld due to non-payment of services rendered.